

Building Permit

RUTLAND TOWNSHIP
2461 Heath Road
Hastings MI 49058
PH. 269-948-2194 FAX. 269-948-4180
BLDG DEPT. 800-627-2801 EXT. 0

Date: ____/____/____

Permit # _____

Job Address: _____	Property Tax ID: _____	Total Cost: \$ _____ (Office Use Only)
Zoning District: (office use) _____	Owner: _____	
Use Group (Office use) _____	Phone () _____	
Type Const: (Office use) _____	Address: _____	
Basic Dimensions: _____ ft. x _____ ft.	Contractor: _____	By _____
No. Floors: _____	Phone() _____	Building Official
	Address: _____	

Residential	Commercial	Deck	New Building	Re-Roofing
Manufactured Homes	Addition	Alteration	Attached Garage	Siding
Accessory Bldg.	Swimming Pool	Foundation Only	Fence over 7ft tall	Demolition
Other _____				
_____ Sq Ft Accessory Bldg.	_____ Sq Ft main floor	_____ Sq Ft second floor	_____ Sq Ft fin. basement	
_____ Sq Ft Attached Garage	_____ Sq Ft unfinished basement	_____ Roof Height		

(attached garage requires fire separation)

Construction documents must be sealed by an architect engineer in accordance with 1980, PA 299 as amended. The seal and signature is not required for one and two family dwellings less than 3,500 square feet of calculated floor area and public works less than \$15,000 in total construction cost.

Engineer/Architect: _____ Phone (_____) _____

Address: _____

Applicant is responsible for the payment of all fees an charges applicable to this application and must provide the following information

Name		Phone Number ()	
E-mail address		Cell Phone Number ()	
Address:		City, State, Zip Code	
Federal ID/Social Security No.		MESC Employer No.	
License No.	Exp Date	Worker's Compensation Carrier	
If exempt from any of the above, explain here:			

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

I, _____ (name), _____ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, and proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).

SIGNATURE

DATE

BUILDING PERMIT

SECOND PAGE

LOT DIAGRAM

Owner: _____ Job Address: _____

Address: _____

Tax I.D.: _____

- | | | |
|------------------------------|---|--|
| (1) Draw lot lines in feet | (4) Draw proposed construction | (7) Draw lakes, streams, and wet lands within 500 feet |
| (2) Label street | (5) Show dimensions of all buildings | (8) Contractor/owner will stake 2 adjacent lot lines |
| (3) Draw existing structures | (6) Show distance from all sides of building to sidelines | (9) Any Easements |

This image shows a full page of blank graph paper. The grid consists of small, equal-sized squares formed by thin black lines. There are 20 columns and 20 rows of squares, creating a total of 400 square units. The lines are evenly spaced and extend across the entire area of the page, leaving no margins or additional markings.

Signature: _____ Date: _____

CHECKLISTS

Must be completed and returned with permit application before the permit can be issued.

Residential Construction

- ____ Completed Building Permit Application
- ____ 3 Full Sets of Plans (plus 1 Digital Set)
- ____ Energy Compliance Worksheet
- ____ Site Plan / Lot Diagram
- ____ Driveway Permit
- ____ Water & Sewer or Well & Septic Permit
- ____ Soil Erosion Permit if within 500 feet of water
- ____ Proof of Ownership
- ____ Zoning Approval
- ____ Is property located in wetlands, floodplain, or critical dune area? YES/
NONo building permit may be issued if in a flood plain without EGLE and/or DNR*
Approval.

Commercial Construction

- ____ Completed Building Permit Application
- ____ 3 Sets of Plans (plus 1 Digital Set)
(MUST BE SEALED BY DESIGN PROFESSIONAL)
- ____ Energy Compliance Worksheet
- ____ Site Plan / Lot Diagram
- ____ Driveway Permit
- ____ Water & Sewer or Well & Septic Permit
- ____ Soil Erosion Permit if within 500 feet of water
- ____ Proof of Ownership
- ____ Zoning Approval
- ____ Is property located in wetlands, floodplain, or critical dune area? YES/NO
- No building permit may be issued if in a flood plain without EGLE and/or DNR* Approval.

Please complete the secondary list below that applies to the project.

Foundation Only

- ____ Foundation Plan

Deck

- ____ Floor Plan
- ____ Elevation (Side View)
- ____ Cross Section (Footing to Top of Structure)
- ____ Connection Detail (Post to Girder)

Detached Garage/Accessory Structure

- ____ Completed Trade Permit Application (if applicable)
- ____ Exterior Elevation
- ____ Floor Plan
- ____ Cross Section
- ____ Engineered Truss Diagram

Fence – Over 7ft Tall.

- ____ Completed Building Permit Application
- ____ Details that include Footings and fence construction.

Manufactured Home**HUD Approved**

- ____ HUD approved installation instructions.

State approved.

- ____ (a) A statement that the work to be performed under the permit is to include the installation of a certified premanufactured unit or building component in accordance with the provisions of the act which statement shall be signed by the applicant or his agent, with an appropriate address.
- ____ (b) A copy of the approved building system with respect to which the premanufactured unit or building component was manufactured or is to be manufactured if one has not been furnished to that local enforcement agency previously.
- ____ (c) A copy of the building system approval report, where it has not been furnished to that local enforcement agency previously.

Roof Repair

- ____ Drawings of Work to be Performed that includes but not limited to: Roof covering materials, Number of layers, Decking, Roof venting, Flashing, other structural / construction, ETC.

Swimming Pools

- ____ Completed Electrical Permit Application
- ____ Completed Mechanical Permit Application (If Heated)
- ____ Site Plan (With Barriers)
- ____ Cross Section
- ____ Alarms (If Applicable)
- ____ Indicated Type of Pool
- ____ Bonding Requirements

Solar Panels

- ____ Drawings For Ground and Roof Mounted Systems
- ____ Completed Electrical Permit Application
- ____ Manufacturer's Specs (Installation Instructions)
- ____ Utility Inter- Connection Agreement

Signs

- ____ Completed Electrical Permit Application (If illuminated)
- ____ Foundation (Free Standing Signs or Monuments)
- ____ Drawings With Sufficient Details for a Plan Review

Demo

- ____ Proof Of Disconnects All Utilities
- ____ Regulated/controlled materials (i.e., contaminated materials, asbestos, underground storage tanks, etc.) are present on site. YES/NO
If YES, appropriate authorities must be contracted, and material disposed properly.

*** Blueprints and drawings must contain sufficient detail to perform a plan review for conformance with the State Building Code. Including wall sections/cross-sections drawings showing material dimensions and specifications from footing to rafters, as well as floor plan indicating all room dimension, window, door, and stair openings. All structures containing Pre -manufacturer members (roof trusses, laminated beams, etc.) require sealed drawings from manufacturer, forward to our office at time of delivery.**

Print: _____ **Date:** _____

Signature: _____

BUILDING DEPARTMENT
MICHIGAN UNIFORM ENERGY CODE (MUEC) COMPLIANCE

Indicate and provide documentation of one of the following methods that you will use for compliance of the MUEC.

- ☐ Rescheck. (available on line www.energycodes.gov rescheck)
Attach copy of a completed compliance form.
- ☐ US PA Energy Star House Program. Attach copy of a completed compliance form.
- ☐ Home Energy Rating System (HERS) with a score of 83 or better.
Attach copy of a completed compliance form.
- ☐ Prescriptive method with minimum required insulation values per the MUEC that follows. Identify R or U values on all exterior components of home.

	REQUIRED	PROPOSED
Window and door area (Fenestration	Maximum U-	U _____
openings) Sky lights	0.35 Maximum	U _____
Slab at grade floor (walkout basement floors)	U-0.60 Minimum	R _____
Basement walls	R-10 Minimum	R _____
Crawl space walls	R-10 Minimum	R _____
Floors over unconditioned space	R-30 Minimum	R _____
Building component, walls, rim joist etc.	R-20 Minimum	R _____
Ceiling and attic spaces	R-38	R _____

Job Address _____
(Please Print) _____

Number & Street

City

Township

State

Zip Code

Applicant's Name _____

Applicant's Signature _____

Date

DOCUMENTATION OF ONE OF THE METHODS OF COMPLIANCE OF THE
MUEC SHALL BE PROVIDED BEFORE A BUILDING PERMIT APPROVAL IS
GIVEN.

Contact List

SANITATION

Barry/ Eaton Health Department
330 W Woodlawn Ave
Hastings MI 49058
Phone:(269) 945-9516

COUNTY ADDRESS

County Planning Department
Courthouse -220 W State St.
Hastings, MI 49058
Ph. (269)945-1290

DRIVEWAY

Barry County Road Commission
PO Box 158 / 1725 W M-43 Hwy
Hasting MI 49058
Phone:(269) 945-3449

MDOT
State Highway driveways
Mon -Fri 7:30 -5:00
Ph. (517) 373-2090 Fax (517) 373-6457
<https://www.michigan.gov/mdot>

BUILDING CODE

ZONING

Stacey Graham
Mon/Wed 10-2 (269) 948-2194 Ext. 16
Rutland Township Hall -2461 Heath Rd
Hastings, MI 49058 zoning@rutlandtownship.org

Associated Gov't Svc. Phone:(269)
629-0600 M-F 8:00-12:00, 1:30-4:30
agsbldgdpt@gmail.com

DEQ PERMITS

Grand Rapids District Office
State office Building 5ⁿ, Floor 350 Ottawa Ave NW Unite 10 Grand Rapids MI49503-2341
Phone: 616-356-0500 Fax: 616-356-0202
Counties: Barry, Ionia, Kent, Mecosta, Montcalm Muskegon Newaygo, Oceana, Ottawa
<https://www.michigan.gov/mdot/>

COUNTY SOIL EROSION & SEDIMENTATION COUNTRIL PERMIT

Barry County Planning Department
Courthouse -220 W State St
Hastings, MI 49058
Phone:(269) 945-1290

**PLEASE CALL SHOULD YOU REQUIRE FURTHER ASSISTANCE IN
COMPLETING APPLICATIONS.**