

NOTICE:
Building, Zoning, and Electrical Permits
Pick up and Procedures

- All permits must be picked up within 30 days of notification.
 - After 30 days a onetime \$50.00 surcharge will be assessed.
 - After 30 days a fee of \$1.00 per day will also be charged until permits are paid for.
- Building and Electrical Permits expire in 6 months from date issued. Zoning Permits expires in 1 year from date of issue.
 - A charge of \$75.00 will be assessed to extend all permits after they expire.
- Both Building and Electrical Inspections require a permit number to be scheduled.

Phone Numbers to Schedule Inspections:

For Building Inspections: (269) 629-0600 Ext. #1

For Electrical Inspections: (269) 623-5474

ELECTRICAL PERMIT APPLICATION PAGE ONE

RUTLAND CHARTER TOWNSHIP
2461 HEATH RD
HASTINGS MI 49058

(269) 948-2194 PHONE
(269) 948-4180 FAX
building@rutlandtownship.org

FOR ALL ELECTRICAL INSPECTIONS CALL:
MICHAEL HUFFMAN – (269)623-5474

Electrical Permits are issued from the Township Office
Office hours are Monday - Thursday 9:00 a.m. to 3:00 p.m.

JOB LOCATION INFORMATION

Name of Owner/Agent: _____

Has a building permit been obtained for this project? ____ Yes ____ No ____ Not required

Street address/job location: _____

City: _____ State: MI Zip Code: _____ Rutland Charter Township/Barry County

I. CONTRACTOR/HOMEOWNER INFORMATION

Contractor: _____ Homeowner (doing own work): _____

Homeowner's Address: _____ Phone #(s) _____

Contractor Name on License: _____

License Number: _____ Expiration Date: _____

Address of Contractor: _____

City: _____ State: MI Zip Code: _____ Contractor's Phone #(s) _____

Federal Employer ID # (or reason for exemption) _____

Workers Comp Insurance Carrier (or reason for exemption): _____

II. TYPE OF JOB

____ Single Family ____ Other /// ____ New ____ Remodel /// ____ State Owned ____ School

____ Service Only ____ Special Inspection ____ Pre-manufactured Home setup (state approved)

____ Manufactured Home setup (HUD Mobile Home)

III. PLAN REVIEW REQUIRED

Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in all buildings.

What is the rating of the service or feeder in ampere? _____ What is the building size in square feet: _____

Have plans been submitted? ____ Yes ____ No ____ Not required

SIGNATURE OF LICENSEE OR HOMEOWNER

(Homeowner signature indicates compliance with Homeowner Affidavit)

DATE

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Electrical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Electrical Code. No work shall be concealed until it has been inspected.

When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of a Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within **six months** after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months from the time of commencing the work.

The department will not discriminate against any individual or group because of race, religion, national origin, marital status, handicap, or political beliefs.

CHECK ALL THE APPLY:

_____	\$150.00	New (Single Family Dwelling/Duplex)
_____	\$135.00	Additions (Single Family/Duplex)
_____	\$ 90.00	Service Upgrade
_____	\$ 90.00	Pole Barns/Garages/Accessory Structures
_____	\$160.00	All Commercial and Industrial Installation under 800 AMP
_____	\$225.00	All Commercial and Industrial Installation OVER 800 AMP
_____	\$ 45.00	Temporary Power or any other single item
_____	\$ 90.00	Other Jobs requiring two (2) or less inspections

ANY ADDITIONAL INSPECTIONS WILL BE \$40.00 PER INSPECTION.

HOME OWNER AFFIDAVIT

RUTLAND CHARTER TOWNSHIP
2461 HEATH RD, HASTINGS, MI 49058

(269) 948-2194 PHONE
(269) 948-4180 FAX
building@rutlandtownship.org

(Only fill out this portion if you are a home owner and taking responsibility for work being done)

STATE OF MICHIGAN **COUNTY OF BARRY**

By signing this statement, I assume the following responsibilities:

- 1) The work regulated by this permit must meet zoning and building code regulations. If a violation exists, the holder of the permit must improve it to acceptable standards.
- 2) All insurance liability is assumed by the permit holder.
- 3) The responsibility for injury to workers also falls on the permit holder as home owner's policies **DO NOT** normally *cover* workers compensation claims.

SIGNATURE: _____ DATE: _____

(Only fill out if you are the Contractor responsible for this job)

Name on License _____

License Number _____

Federal I.D. Number _____

Workers Comp Carrier _____ Check if no employees _____

MESC Number _____

I hereby certify that I (we) are authorized by the owner to make this application as his (her) authorized agent, and we agree to conform to all applicable laws of the State of Michigan and the Local Jurisdiction. All information on this application is accurate to the best of my (our) knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the public acts of 1972, being section 125.1523 of the Michigan Compiled laws, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are TO perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

SIGNATURE: _____ DATE: _____

The above information is required under public act 1989 effective October 1, 1989.

Notice to Permit Applicants
RE: Building and Electrical Systems

Please be advised that the newly adopted 2006 Michigan Electrical Code requires a grounding connection to reinforcing rods in a concrete foundation or footing.

Please refer to Section E3508, Article E3508.1 and E3508.1.2 of the 2006 Michigan Residential Code and Article 250.50 and 250.52(3) of the N.E.C.

The grounding connection must be verified by the inspector and this effort will necessitate coordination between the inspectors and the contractors to avoid any delays in the construction progress.