

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**RUTLAND TOWNSHIP**

**COMMERCIAL DEMOLITION PERMIT**

Permit # \_\_\_\_\_

**RUTLAND TOWNSHIP**  
 2461 Heath Road  
 Hastings MI 49058  
 PH. 269-948-2194 FAX. 269-948-4180  
 BLDG DEPT. 800-627-2801 EXT. 0

Job Location: \_\_\_\_\_ Property tax: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

No. of Floors: \_\_\_\_\_ Bldg. Height: \_\_\_\_\_

**For Office Use Only**

Zoning District \_\_\_\_\_

Use Group \_\_\_\_\_

Type of Construction \_\_\_\_\_

Permit Determinate \_\_\_\_\_

**NONRESIDENTIAL** – Describe in detail proposed use of building, e.g., food processing plant, machine shop, laundry building at hospital, parking garage for department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use. **Type of Improvement:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- REQUIRED DOCUMENTS**
- \_\_\_\_ Site Plan Approval
  - \_\_\_\_ Site Plan
  - \_\_\_\_ Variance Approval
  - \_\_\_\_ P.A. 135 Disclosure
  - \_\_\_\_ Demolition Sq ft

- ADDITIONAL PERMITS REQUIRED**
- \_\_\_\_ Erosion Control
  - \_\_\_\_ DEQ
  - \_\_\_\_ Regulated/controlled materials (State of Michigan)

PLAN REVIEW \$ \_\_\_\_\_

COST OF PERMIT \$ \_\_\_\_\_

TOTAL COST \$ \_\_\_\_\_

\_\_\_\_\_

Building Official  
 Make Checks Payable to **RUTLAND TOWNSHIP**

Engineer/Architect: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name	Phone	Fax
Address	City	State/Zip Code
Fed ID# or SS#	MESC Emp. #	Worker's Disability Comp Carrier
License #	Exp Date	Exempt Reason:

**Section 23A of the State Construction Code Act of 1972, Act No 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to the persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subject to civil fines.**

**AGENT'S AFFIDAVIT**

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

# DEMOLITION

## PERMIT APPLICATION CHECKLIST (Return with Application)

Permit application for \_\_\_\_\_  
(job address)

Owner's Name \_\_\_\_\_

Contractor's Name \_\_\_\_\_

Before a permit may be issued all of the following documentation must be submitted or justified as non-applicable. Please indicate by checkmark that each item has been enclosed with the application.

- 1. LOT DIAGRAM or PLOT PLAN on back of first page of the application.  
(Required for all applications)
- 2. PROOF OF OWNERSHIP (deed, land contract, tax statement, etc.)
- 3. PROPERTY TAX I.D. NUMBER FOR THE PROPERTY INVOLVED.
- 4. PROOF OF UTILITY DISCONNECTIONS: documentation from utility companies servicing structure that services have been removed for demolition.
  - Electric Service
  - Gas Service
  - Water/Sewer Service
- 5. Is the structure within 500 feet of water? YES / NO  
If YES, a SOIL EROSION PERMIT is required.
- 6. Regulated/controlled materials (i.e. contaminated materials, asbestos, underground storage tanks, etc.) are present on the site. YES / NO  
If YES, appropriate authorities must be contacted, and material disposed properly.

### RESPONSIBILITIES OF APPLICANTS

It is the legal responsibility of the applicant to call for all required inspections or before any electrical, plumbing, mechanical, or structural work is concealed or covered. It is also the applicant's responsibility to obtain and submit separate applications for any electrical, mechanical, plumbing or building permits.

TOWNSHIP OFFICE HOURS are Monday - Thursday, 9:30 – 3:00; PHONE at (269) 948-2194; by MAIL at 2461 Heath Rd., Hastings, MI 49058; or by FAX at (269) 948-4180 [www.rutlandtownship.org](http://www.rutlandtownship.org)

BUILDING DEPARTMENT: Ph. (269) 629-0600 Monday through Friday 8-12 and 1:30-4:30 [agsbldgdpt@gmail.com](mailto:agsbldgdpt@gmail.com)

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE CALL SHOULD YOU REQUIRE FURTHER  
ASSISTANCE IN COMPLETING APPLICATIONS.**

Blue prints and drawings must contain sufficient detail to perform a plan review for conformance with the State Building Code. Include wall section/cross-section drawing showing material dimensions and specification from footing to rafters, as well as floor plan indicating all room dimensions, window, door, and stair openings. All structures containing pre-manufactured members (roof trusses, floor trusses, laminated beams, etc.) require sealed diagram from the manufacturer; forward to our office at time of delivery.

**SANITATION**

**Barry / Eaton Health Department**  
330 W Woodlawn Ave  
Hastings MI 49058  
Phone:(269) 945-9516

**COUNTY ADDRESS**

**County Planning Department**  
Courthouse – 220 W State St.  
Hastings, MI 49058  
Ph. (269) 945-1290

**DRIVEWAY**

**Barry County Road Commission**  
PO Box 158 / 1725 W M-43 Hwy  
Hasting MI 49058  
Phone:(269) 945-3449

**MDOT**  
State Highway driveways  
Mon – Fri 7:30 – 5:00  
Ph. (517) 373-2090 Fax (517) 373-6457  
<https://www.michigan.gov/mdot>

**ZONING**

**Stacey Graham**  
Mon/Wed 10-2 (269) 948-2194 Ext. 16  
Rutland Township Hall – 2461 Heath Rd  
Hastings, MI 49058 [zoning@rutlandtownship.org](mailto:zoning@rutlandtownship.org)

**BUILDING CODE**

**Associated Gov't Svc.**  
Phone:(269) 629-0600  
M-F 8:00-12:00, 1:30-4:30  
[agsbldgdpt@gmail.com](mailto:agsbldgdpt@gmail.com)

**DEQ PERMITS**

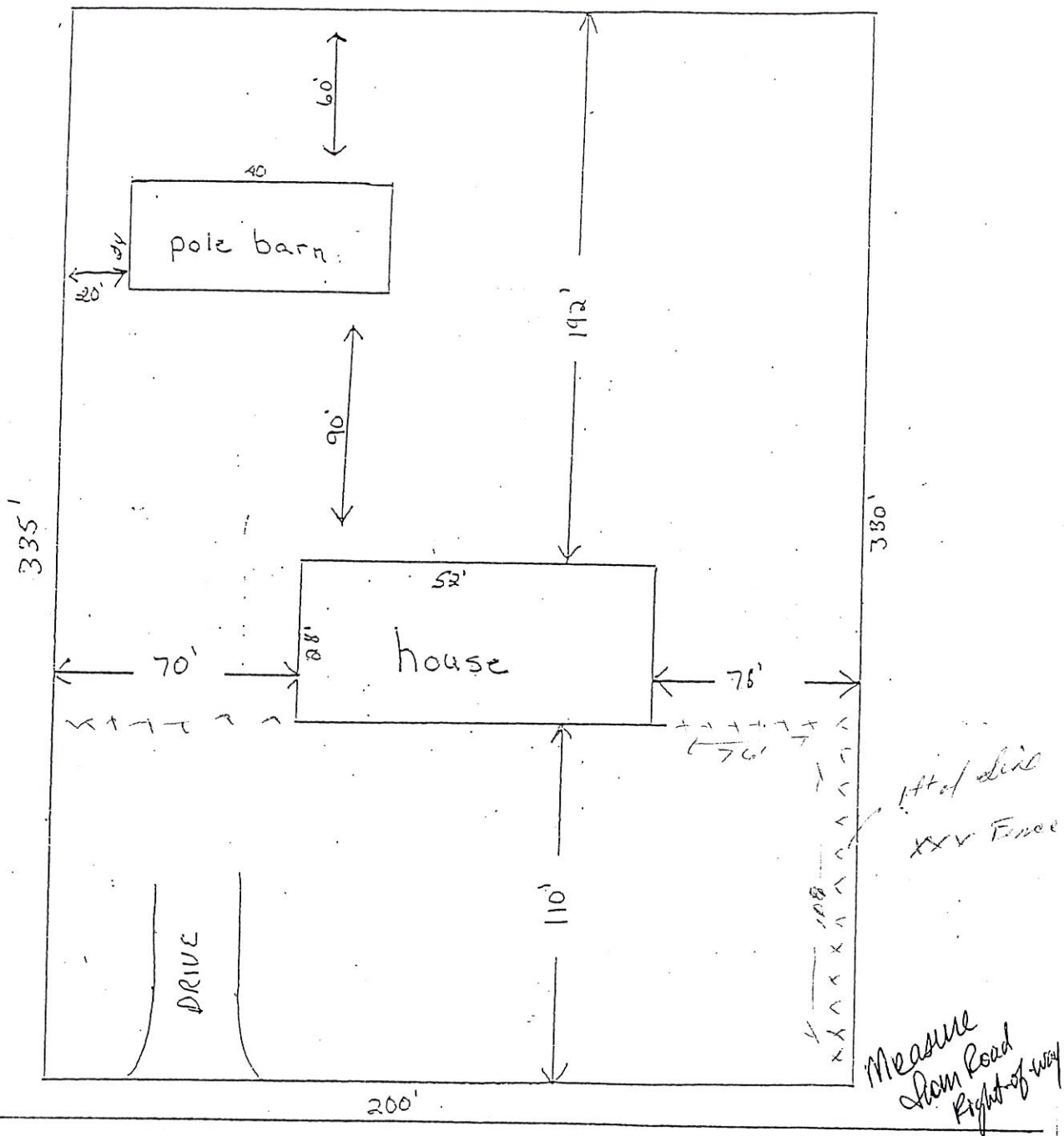
**Grand Rapids District Office**  
State office Building 5<sup>th</sup> Floor 350 Ottawa Ave NW Unite10 Grand Rapids MI 49503-2341  
Phone: 616-356-0500 Fax: 616-356-0202  
Counties: Barry, Ionia, Kent, Mecosta, Montcalm Muskegon Newaygo, Oceana, Ottawa  
<https://www.michigan.gov/mdot/>

**COUNTY SOIL EROSION & SEDIMENTATION COUNTRLOL PERMIT**

**Barry County Planning Department**  
Courthouse – 220 W State St  
Hastings, MI 49058  
Phone:(269) 945-1290

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# EXAMPLE



NOTE: INDICATE LOCATION OF ROAD/STREET AND NORTH POINT