

**RUTLAND CHARTER TOWNSHIP  
ZONING COMPLIANCE /TEMPORARY EVENT PERMIT**

RUTLAND CHARTER TOWNSHIP  
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**DATE RECEIVED** \_\_\_\_\_

1. Name of Applicant: \_\_\_\_\_
2. Address of Property/Zoning Classification: \_\_\_\_\_  
\_\_\_\_\_
3. Principal use of property used for the event: \_\_\_\_\_  
\_\_\_\_\_
4. Nature of applicant's interest in the property (deed holder, lessee, etc.): \_\_\_\_\_  
\_\_\_\_\_
5. If the applicant's interest is other than the deed holder, does the deed holder know of the application and consent thereto? Yes \_\_\_\_\_ NO \_\_\_\_\_
6. Name of property owner (if different from applicant): \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_
7. Type and nature of temporary event being applied for: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Length of time for the event: \_\_\_\_\_

**Fee: Zoning Compliance \$ 50.00**

Signature of Applicant \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Date Approved \_\_\_\_\_ Date Rejected \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_

**TEMPORARY EVENT: A use of land and/or a building/structure for a commercial or noncommercial activity or event of a temporary nature, incidental to a permissible principal use of the subject property, but not necessarily customarily associated with such principal use, and otherwise subject to § 220-17-3 E. of this Code.**

**Temporary event.** Upon application, the Zoning Administrator may issue a permit for a temporary event in the LC, ACLI, LI, and MU districts, subject to the following regulations applicable to any such temporary event:

1. The application shall specify the temporary event for which the permit is requested; the day(s) the event is proposed to be held; the proposed hours during which any aspect of the proposed event will be operating; and emergency contact information for the person or persons who will supervise the proposed event and be responsible for the health, safety, and well-being of all persons participating or assisting in the event.
2. The event shall be incidental to another permissible use of the subject property that has previously obtained all applicable zoning approvals.
3. The event shall be compatible with adjacent properties.
4. The applicant or other party responsible for the event shall make adequate provisions for all of the following with respect to the event, as applicable: parking, traffic circulation, lighting, security and other safety services, garbage/rubbish containment and removal, drinking water, and sanitary facilities.
5. The event shall not exceed seven consecutive days. No such event shall be held on the subject property more than four times per calendar year, and at least 30 days shall lapse between such events.
6. The Zoning Administrator may issue a permit for signage for the temporary event pursuant to applicable provisions of Article XVIII, subject to the following requirements and limitations:
  - a. The signage shall be limited to 400 square feet, inclusive of all signs, banners and/or flags relating to the event
  - b. The number, type, and size of all signs shall be provided with the temporary event permit application.
  - c. The permitted signage shall not be in place more than three days prior to the day on which the event begins, and shall be removed not later than the day following the last day of the permitted event.
7. An applicant may propose a temporary event exceeding the seven day limitation specified in subsection E.(5); provided that any such application shall not be approvable by the Zoning Administrator, but may be approved by the Planning Commission as an overlay special land use in the zoning districts specified above, subject to the following provisions of this Code:
  - a. All of the preceding requirements and limitations of sub-parts 1-6 of subsection E., except the seven consecutive day limitation on the duration of the temporary event.
  - b. All applicable provisions of chapter 220 pertaining to consideration of special land use permits, including Article XX.