

**Hastings Charter Township  
Barry County  
Rutland Charter Township  
Carlton Township  
City of Hastings  
Joint Planning Alliance**

**Draft Meeting Minutes  
September 10, 2010**

Members Present: Haywood, McManus, Wiswell, Redman, Miner, Medendorp, Warren, Jasperse, Mansfield, Brown, Carr.

Members Absent: Lenz, Carpenter.

Ex-Officio Members Present: Stolsonburg.

Ex-Officio Members Absent: Byrnes.

Others Present: May, Gallup, Wincek.

The meeting was called to order at 6:00 p.m. by Chairman Carr.

Carr asked for comment regarding the minutes of the August 16, 2010 meeting of the Joint Planning Committee, the draft agendas for the August 18, 2010 and September 15, 2010 meetings of the Rutland Township Planning Commission, the draft minutes of the July 21, 2010, August 10, 2010, and August 18, 2010 meetings of the Rutland Township Planning Commission, and the draft minutes of the September 7, 2010 meeting of the City of Hastings Planning Commission. No comment was forwarded.

Motion by Redman, second by Brown to approve the minutes of the August 16, 2010 meeting of the Joint Planning Committee as presented, and to receive and place on file the draft agendas for the August 18, 2010 and September 15, 2010 meetings of the Rutland Township Planning Commission, the draft minutes of the July 21, 2010, August 10, 2010, and August 18, 2010 meetings of the Rutland Township Planning Commission, and the draft minutes of the September 7, 2010 meeting of the City of Hastings Planning Commission.

Motion carried.

Carr asked for additions or changes to the draft agenda for tonight's meeting as written. No requests for changes to the agenda were forwarded. Motion by Haywood, second by McManus to approve the agenda for tonight's meeting as written.

Motion carried.

Carr asked for comment from the public. No comment was forwarded.

Carr noted the agenda item calling for updates from those present regarding projects within their respective jurisdictions.

Byrnes arrived at 6:10 p.m.

Carr introduced discussion regarding Rutland Township's consideration of Master Plan Amendments and a zoning ordinance in accordance with the JPA's joint zoning overlay recommendations. Haywood and Warren reported that the Township's Master Plan amendments had been forwarded by the Planning Commission to the Township Board for consideration and adoption. Haywood stated that the Township Planning Commission had been instructed by the Township Attorney not to hold a public hearing on the draft joint zoning overlay ordinance, since the draft ordinance referenced an urban services agreement and such an agreement had not yet been developed. Carr stated that it was his understanding that the Township would further consider the joint zoning overlay ordinance once an urban services agreement had been developed.

Redman questioned the status of the urban services agreement under consideration by the JPA Working Group. Carr stated that Gerald Fisher, the attorney hired by the JPA to aid in the development of the urban services agreement, had been delayed by other projects and had not yet provided the draft agreement outline (with two alternate approaches) as previously promised. Carr stated that Fisher had committed to having a draft agreement outline ready for review by the Working Group in early October. Carr stated that he would convene the Working Group as soon as he had received the outline from Fisher.

Carr asked for a report from the JPA Education Committee. Brown stated that there was no report.

Carr asked for a report from the JPA Website Committee. Redman stated that the website was up and fully functional, and invited the members of the JPA to visit the website if they had not yet done so.

Carr introduced discussion regarding the USEPA Brownfield Grant. Mansfield stated that a current project list and budget status report was included in the packet for tonight's meeting. Mansfield reported that approximately \$155,000 remained to be spent under the grant, and encouraged the members of the JPA to spread information regarding the grant throughout the area eligible for funding under the grant.

Carr introduced discussion regarding the list of work tasks identified for completion by the JPA in 2010. Carr read through the list of tasks. Byrnes, McManus and Mansfield to develop a list of recipients to be sent a mailing informing them of the USEPA Brownfield Grant, describing the eligibility requirements for funding under the grant, and soliciting applications for funding under the grant.

Mansfield explained a new program through the State of Michigan encouraging units of government to investigate opportunities for shared municipal service arrangements. Mansfield stated that the State was providing funds to encourage communities to investigate such opportunities. Mansfield stated that Michael Brown, Jim Brown, Jim Carr and he would be meeting the following morning to begin discussion regarding such arrangements. Mansfield stated that the State also encouraged communities to seek shared service arrangements with the local and intermediate school districts.

Carr stated that there was nothing new to report related to additional funding for the work of the JPA.

Carr asked for additional comment from anyone in attendance. No additional comments were forwarded.

Carr asked for additional comments from the members of the JPA.

McManus stated that Matt Ochippinti of the MDNRE would be making a presentation at 10:00 a.m. on September 29, 2010 in the Barry County Courtroom regarding the new floodplain limits and regulations.

Byrnes reported that the Barry County Economic Development Summit would be held on November 4, 2010 with various sessions running from 11:00 a.m. to 6:00 p.m.

Medendorp questioned if the jurisdictions had been provided an opportunity to comment on current activities within their boundaries. Carr stated that they had not, and asked for comments from the representatives.

Mansfield stated that the City had recently been working on a variety of draft ordinances to regulate various activities in the City, including uses in the downtown areas, setbacks in the business zones, the production and sale of medical marijuana, and electronic signs.

McManus stated that the Barry County Planning Department had been working on projects outside of the JPA boundaries.

Haywood stated that the minutes of the recent Rutland Planning Commission meetings described the current activities in the Township.

Brown stated that Hastings Township would be seeking development opportunities for land owned by the Township west of the City of Hastings and near the Thornapple River. Brown stated that the Township was interested in partnering with Rutland Township and developing a campground and recreation area.

Haywood stated that the Rutland Township Planning Commission had recently forwarded a draft ordinance to regulate "keyholing" to the Township Board. Haywood stated that this ordinance changed the way that the Township regulated keyholing significantly, and that he expected it to be a very sensitive issue. Haywood stated that surprisingly little public comment was offered at the public hearing held by the Planning Commission related to this draft ordinance.

Carr asked for additional comments from the members of the JPA. No additional comments were forwarded.

Motion by Redman, second by Medendorp to adjourn at 6:50 p.m.

Motion carried.

Submitted by:

Jeff Mansfield  
Secretary