

JOINT PLANNING ALLIANCE

Cancelled Meetings

February 2017

April 2017

June 2017

July 2017

September 2017

November 2017

**Hastings Charter Township
Barry County
Rutland Charter Township
Carlton Township
City of Hastings
Joint Planning Alliance
Draft Meeting Minutes
January 16, 2017**

Members Present: Brown, Carpenter, Medendorp, Graham, Haywood, Mansfield, Redman, Watson.

Members Absent: McManus, Blead, Miner (one Hastings Township and one City of Hastings position vacant).

Ex-Officio Members Present: Jackson, Vujea.

Ex-Officio Members Absent: None.

Watson called the meeting to order at 5:30 p.m.

Watson led the JPA members in the recitation of the Pledge of Allegiance.

Watson asked for comments regarding the minutes of the November 21, 2016 meeting of the JPA, the draft minutes of the November 16, 2016 meeting of the Joint Planning Commission, the draft minutes of the December 7, 2016 meeting of the Rutland Township Planning Commission, and the draft minutes of the December 5, 2016 and January 3, 2017 meetings of the City of Hastings Planning Commission.

Motion by Redman, second by Haywood to approve the minutes of the November 21, 2016 meeting of the JPA, and to receive and place on file the draft minutes of the November 16, 2016 meeting of the Joint Planning Commission, the draft minutes of the December 7, 2016 meeting of the Rutland Township Planning Commission, and the draft minutes of the December 5, 2016 and January 3, 2017 meetings of the City of Hastings Planning Commission.

Motion carried.

Watson asked for any suggested additions to the agenda for tonight's meeting. Brown asked that reconsideration of the Vice-Chair position for the JPA be added to the agenda under New Business. Motion by Mansfield, second by Graham to approve the agenda for tonight's meeting after revision per Brown's request.

Motion carried.

Watson asked for comments from the public.

Vujea reported that the BCEDA continued to work on placemaking projects. Vujea reported that the Community Improvement committee recently met with area realtors and builders to discuss impediments to residential sales and development in various areas in the County. Vujea reported that the State of Michigan had made a presentation locally last week regarding Redevelopment Ready Communities. Vujea stated that all units of government wishing to obtain funding through the Michigan Strategic Fund would need to participate in the Redevelopment Ready Communities program.

Watson asked for additional comments from the public. No comments were forwarded.

Watson asked for reports regarding activities in the units of government participating in the JPA.

Brown stated that a request for rezoning of two parcels of land located on Meadow Run Drive from Rural Residential to High Density Residential would be forthcoming in the near future. Brown stated that the property owners wished to construct multi-family residential units on these parcels.

Watson reported that the property housing Dollar Tree and FHI's Corporate Headquarters had now been conditionally transferred to the City. Watson stated that the topic of medical marijuana was "kicking around" in Rutland Township. Watson stated that he was currently looking into this issue. Watson stated that Rutland Township had recently approved the zoning for Urban Service District No. 3, and that the site plan for Hastings Fiberglass Products' new facility had been approved.

Mansfield stated that the City's Planning Commission had recently provided advisory comment to the Hastings Area School System related to the planned improvements at the High School. Mansfield stated that the Planning Commission had found the plans to be well done, and had strongly supported the project. Mansfield stated that the City's Planning Commission was also working on amendments to the City's code related to balconies for buildings in the downtown, and for possible additional areas allowing duplex residential units. Mansfield stated that the Planning Commission would be discussing review of the City's Master Plan at their next meeting.

Graham reported that the JPC had not met in December, but had a fairly full agenda for January.

Watson stated that arrangements for utilities for Urban Service District No. 3 had been resolved, and that he now had the necessary documents for requesting an easement from Consumers for sanitary sewer installation on their property.

Vujea noted that she had provided a report on the work of the community improvement committee earlier in the meeting. Vujea reported that the BCEDA was pursuing funding for market studies for both residential and commercial development. Watson questioned what the barriers were to residential development. Vujea and Tracy Baker stated that local builders had reported a number of impediments, including access to capital, ordinance requirements, perception of the quality of the schools, and others.

Watson stated that McManus was not present to discuss any recent activities of the M-37 Committee, but that he was not aware of any recent activity of this committee.

Watson asked Mansfield to provide a report on the Barry County Solid Waste Committee's County wide recycling initiative. Mansfield stated that he had been unable to attend the last meeting of the Solid Waste Oversight Committee. Brown stated that the RFP for a recycling coordinator had been approved by the Committee, and that the Committee planned to formally issue the RFP in the near future. Brown stated that the Committee planned to spend \$80,000 for the services of a county-wide recycling coordinator, and that this should be sufficient.

Watson asked Mansfield to report on the status of the Fire Station / Emergency Services Facility. Mansfield stated that the City Council would likely be holding a work session on January 30th to discuss the Emergency Services Facility, downtown parking and the fate of the former Moose Building. Mansfield stated that the City Council, the JPA and BIRCH had all identified construction of a new Fire Station as a high priority.

Watson asked for any comments or suggestions related to additional collaboration efforts between any of the governmental units participating on the JPA. Mansfield stated that the City Planning Commission would include review of the collaborative efforts of the JPC and JPA during any review or update of the City's Master Plan. No further comments were forwarded.

Watson asked for comments related to work tasks to be completed by the JPA in 2017. Mansfield questioned when Barry County would be updating its Parks and Rec Master Plan. Graham to check and to report back to the JPA. Those present encouraged collaboration on this activity.

Brown suggested that Carpenter might be better suited to serve as the Vice-Chair of the JPA than himself. Brown stated that Carlton Township was positioned to see more growth and development than Hastings Township. Brown suggested that the JPA just consider this matter at this time, and possibly take action on this at the next JPA meeting.

Watson asked for additional comment from the public. No additional comment from the public was forwarded.

Carr asked for comments from the members of the JPA.

Graham thanked Klein for his service on the JPA, and wished him good luck in the future.

Brown recommended that all those present review Barry County's Strategic Plan. Brown said that the Strategic Plan was well done. Brown stated that he had applied to serve on the Barry County Parks and Rec Board. Brown noted that a number of vacancies had recently opened up on the Board.

Watson asked for additional comments from the members of the JPA. No additional comments from members of the JPA were forwarded.

Motion by Graham, second by Medendorp to adjourn at 6:32 p.m.

Motion carried.

Submitted by:

Jeff Mansfield
Secretary

**Hastings Charter Township
Barry County
Rutland Charter Township
Carlton Township
City of Hastings
Joint Planning Alliance
Draft Meeting Minutes
March 20, 2017**

Members Present: Brown, Carpenter, McManus, Bleam, Miner, Medendorp, Haywood, Smith, Mansfield, Watson.

Members Absent: Graham, Redman (one Hastings Township position vacant).

Ex-Officio Members Present: Jackson, Alden, Czarnecki.

Ex-Officio Members Absent: None.

Watson called the meeting to order at 5:30 p.m.

Watson led the JPA members in the recitation of the Pledge of Allegiance.

Mansfield introduced Jerry Czarnecki, the City's recently appointed Community Development Director.

Watson asked for comments regarding the minutes of the January 16, 2017 meeting of the JPA, the draft minutes of the January 18, 2017 meeting of the Joint Planning Commission, the draft minutes of the January 4, 2017 and March 1, 2017 meetings of the Rutland Township Planning Commission, and the draft minutes of the February 6, 2017 and March 6, 2017 meetings of the City of Hastings Planning Commission.

Motion by Brown, second by Haywood to approve the minutes of the January 16, 2017 meeting of the JPA, and to receive and place on file the draft minutes of the January 18, 2017 meeting of the Joint Planning Commission, the draft minutes of the January 4, 2017 and March 1, 2017 meetings of the Rutland Township Planning Commission, and the draft minutes of the February 6, 2017 and March 6, 2017 meetings of the City of Hastings Planning Commission.

Motion carried.

Watson asked for any suggested additions to the agenda for tonight's meeting. Watson asked that the JPA consider Brown's request that Carpenter be considered for the position of the Vice-Chair of the JPA as an agenda item under Old Business. Brown asked that the JPA consider the request to MDOT for the installation of a traffic signal at the Cook Road – State Street intersection as an agenda item under New Business.

Motion by Mansfield, second by Johnson to approve the agenda for tonight's meeting after revision per Watson's and Brown's requests.

Motion carried.

Watson asked for comments from the public. No comments were forwarded.

Watson asked for reports regarding activities in the units of government participating in the JPA.

Brown stated that he believed that Carpenter was better suited to serve as the Chairperson of the JPA that he (Brown) was. Brown stated that he believed that the potential for future development in Carlton Township was greater than the potential for development in Hastings Township.

Motion by Mansfield, second by Bleam to elect Carpenter to the position of Vice-Chair of the JPC.

In favor: Brown, Carpenter, McManus, Bleam, Miner, Medendorp, Haywood, Smith, Mansfield, Watson.

Opposed: None.

Absent: Graham, Redman.

Motion carried.

Watson again asked for reports regarding activities in the units of government participating in the JPA.

McManus stated that most of the activities in the County were occurring on the west side of the County this month. McManus stated that the County had received an application for expansion of a trailer park in Orangeville Township, and for a permit for a gravel pit in Orangeville Township.

Jackson stated that he did not have anything to report on the County's behalf. Jackson stated that the County Commission would be further considering the name of the Cabinet Building.

Watson stated that progress on Urban Services and Economic Development Agreement No. 3 was coming along well. Watson stated that the Township and Hastings Fiberglass were now waiting for a response from Consumer's Energy for an easement to allow construction of the sanitary sewer main extension to serve Hastings Fiberglass's new facility. Watson stated that the Township would be holding a special Board meeting to discuss the proposed trail extension project from Industrial Park Drive to Wal-mart, and to discuss the Township's position related to medical marijuana facilities.

Haywood stated that Rutland Township was considering three amendments to their zoning code. Haywood stated that these amendments would impact the minimum lot size in the agricultural zones, and building height and residential requirements in the mixed use district.

Brown stated that he was concerned that the City's new multi-use trail on Hammond Road could result in trespassing on private property. Brown stated that bikers and pedestrians were crossing private property from Indian Hills to access the trail. Mansfield invited Brown to come to City Hall to discuss options for control of trespass.

Mansfield stated that the City's Planning Commission would be considering a special use permit for a hospice house on Woodlawn Avenue at their next meeting. Mansfield stated that the City was also considering several amendments to their sign code and other codes, including an amendment to allow balconies on buildings in the downtown. Mansfield stated that the Planning Commission was also considering updating of the City's Comprehensive Community Plan (Master Plan). Mansfield stated that the City would be seeking input from the JPC and JPA regarding this Plan.

Mansfield stated that the JPC had met the previous week, and had discussed the status of USED A No. 3, the proposed Riverwalk trail extension project, and the installation of a traffic signal at the intersection of Cook Road and State Street.

Watson reiterated that arrangements for utilities for Urban Service District No. 3 had been resolved, and that he now had the necessary documents for requesting an easement from Consumers for sanitary sewer installation on their property.

Mansfield stated that Hays was working with the Township on the possible establishment of Special Assessment Districts to fund the installation of sidewalks as proposed in the recently completed sidewalk and trail master plan prepared by Prein and Newhof.

Watson asked Alden to explain the status of the work of the Community Collaboration Committee. Alden stated the members of this subcommittee had recently met with focus groups representing local real estate professionals, local builders, and local financial institutions. Alden stated that the primary topic of discussion had been the lack of local housing, and the failure of the private sector to address this housing shortfall to date. Alden explained that each group had unique insights into this matter. Alden stated that it may just be a matter of time before the private sector begins to address this need. Mansfield stated that the banking industry appeared to remain cautious, and that restrictions on lending limited their options. McManus stated that there appeared to be about a one year supply of platted lots in Barry County waiting for development at this time.

Alden stated that the BCEDA intended to commission a market study for both residential and commercial needs in the County. Alden stated that a similar effort in Manistee had yielded significant results. Alden distributed and explained the RFP. Alden stated that he hoped to secure grant funding to cover approximately one half of the cost of the study. Alden stated that the study was expected to cost approximately \$35,000 and take approximately 7 months to complete.

Watson asked McManus to explain the recent activities of the M-37 Committee, McManus stated that the M-37 Committee had not met recently, but could meet in April to discuss the possible installation of a traffic signal at Cook Road and State Street. Brown stated that the driveway for the new Aldi Store created a bad intersection. Brown stated that motorists were using the driveway for the Dairy

Queen as a place to turn around and head east on State Street or to access Cook Road. McManus stated that he would convene a meeting of the M-37 Committee in April.

Watson asked Mansfield to provide a report on the Barry County Solid Waste Committee's County wide recycling initiative. Mansfield stated that the BCSWOC had issued a request for proposals for the services of a recycling coordinator, and was currently awaiting responses.

Watson asked Mansfield to report on the status of the Fire Station / Emergency Services Facility. Mansfield stated that the City continued to consider funding for this facility, but little in the way of grants was available.

Watson asked for any comments or suggestions related to additional collaboration efforts between any of the governmental units participating on the JPA. Those present indicated that the traffic signal at the Aldi drive could be a potential project for collaboration.

Watson asked for comments related to work tasks to be completed by the JPA in 2017. Mansfield again questioned when Barry County would be updating its Parks and Rec Master Plan. Those present encouraged collaboration on this activity.

Watson asked for comment from the public.

Alden stated that Barry County would be working with the West Michigan Planning Region to develop a list of projects for possible funding through the CEDS program. Alden explained that these projects would include infrastructure projects with a job creation benefit. Alden invited those present to participate in this process.

Alden stated that he had recently attended a meeting of LIAA in Big Rapids, and had learned that they had a program aimed at trail towns. Alden questioned if the JPA would be interested in a presentation on this matter. Consensus of the JPA was to invite LIAA to make such a presentation.

Watson asked for additional comment from the public. No additional comment from the public was forwarded.

Carr asked for comments from the members of the JPA.

City Council Member and new appointed JPA Member Don Smith introduced himself and stated that he looked forward to serving on the JPA.

Haywood stated that Rutland Township was also considering amending the allowable materials to be used for exterior siding in the mixed use zoning district.

Watson asked for additional comments from the members of the JPA. No additional comments from members of the JPA were forwarded.

Motion by Bleam, second by Medendorp to adjourn at 6:35 p.m.

Motion carried.

Submitted by:

Jeff Mansfield
Secretary

**Hastings Charter Township
Barry County
Rutland Charter Township
Carlton Township
City of Hastings
Joint Planning Alliance
Draft Meeting Minutes
May 15, 2017**

Members Present: Brown, Graham, McManus, Redman, Miner, Medendorp, Smith, Mansfield, and Watson.

Members Absent: Carpenter, Blead, and Haywood (one Hastings Township position vacant).

Ex-Officio Members Present: Jackson and Czarnecki.

Ex-Officio Members Absent: Alden.

Watson called the meeting to order at 5:30 p.m.

Watson led the JPA members in the recitation of the Pledge of Allegiance.

Watson asked for comments regarding the minutes of the March 20, 2017 meeting of the JPA, the draft minutes of the March 20, 2017 meeting of the Joint Planning Commission, the draft minutes of the March 1, 2017 and April 5, 2017 meetings of the Rutland Township Planning Commission, and the draft minutes of the April 3, 2017 and May 1, 2017 meetings of the City of Hastings Planning Commission.

Motion by Redman, second by Smith to approve the minutes of the March 20, 2017 meeting of the JPA, and to receive and place on file the draft minutes of the March 20, 2017 meeting of the Joint Planning Commission, the draft minutes of the March 1, 2017 and April 5, 2017 meetings of the Rutland Township Planning Commission, and the draft minutes of the April 3, 2017 and May 1, 2017 meetings of the City of Hastings Planning Commission.

Motion carried.

Watson asked for any suggested additions to the agenda for tonight's meeting. No comments were forwarded.

Motion by Redman, second by McManus to approve the agenda for tonight's meeting as submitted.

Motion carried.

Watson asked for comments from the public.

Joan Van Houten of J-Ad stated that she may need to ask for names of those making comments at tonight's meeting.

Watson asked for additional comments from the public. No comments were forwarded.

Watson asked for reports regarding activities in the units of government participating in the JPA.

McManus stated that there was little to report related to activities within the area of the JPA. McManus stated that the County Planning Commission was reviewing a request for permission to establish a kennel in southern Barry County.

Jackson stated that the County Commission would be considering a millage for construction of a new facility to house the Commission on Aging in the near future. Jackson reported that the County Commission had recently approved purchase of 10 new radar devices by the Sheriff's Department.

Brown stated that cyclists, horse riders and others were trespassing on private property to gain access to the City's property near the west end of Indian Hills Drive. Brown stated that this had been occurring for some years. Mansfield noted that the West Michigan Mountain Bike Alliance was very willing to work with the City and the private property owners to explore methods to control accidental or intentional trespass. Mansfield stated that he expected WMMBA's contractor to be back in within a week, and that he would arrange a meeting to allow the parties to consider methods to address trespass on private property.

Mansfield stated that the City's Planning Commission had recently approved site plans to allow the sale of small accessory buildings from the Ace Hardware site, and for Cherry Health to occupy the basement of the Ace Hardware building. Mansfield stated that the City's Planning Commission had also tentatively approved a plan for expansion of the Co-Dee Stamping facility, and was working on ordinance amendments related to signs and distributed antenna systems. Mansfield stated that the City was also embarking on an update of the City's Master Plan, and would actively involve the role and work of the JPA in this update.

Graham stated that Rutland Township was considering minor amendments to the Mixed Use Zoning District regulations, and was reviewing improvements to the mini-storage facilities at Algonquin Lake.

Mansfield stated that the JPC had not met the previous week in April, so there was not report.

Watson stated that Rutland Township was still awaiting an easement from Consumers to allow the installation of an extension of the public sanitary sewer main on their property. Watson stated that the Township expected to have this easement from Consumers some months back.

Watson introduced discussion regarding trail and sidewalk improvements along the M-37 / M-43 corridor. Mansfield stated that the City was in the process of establishing a possible special assessment district to pay for sidewalks along certain portions of West State Street near the new Aldi

store, the Dairy Queen Restaurant and the Holiday Inn Express Hotel. Mansfield stated that the City Council would be holding a public hearing in June to solicit comments regarding this possible SAD, but that it appeared at this time that a numbers of the property owners in the possible SAD supported the concept.

Watson noted that Alden was not present at tonight's meeting to provide a report regarding the efforts of the committee pursuing community-driven community development. Mansfield noted that Alden had provided a written report via e-mail. Mansfield read Alden's e-mail describing his work with a housing developer and describing a comprehensive incentive package for an industrial project in Middleville. McManus noted that the Barry County Economic Development Authority was in the process of developing a strategic plan to guide their work in the coming years.

Watson introduced discussion regarding the work of the M-37 Committee. McManus stated that the Committee had not met recently, and that they were waiting for Aldi to come back with a request to "re-initiate" the traffic study to demonstrate compliance with MDOT's warrants as required for the installation of a traffic signal at Cook Road. Mansfield stated that it was his understanding that Aldi was seeking community support before reaching out to MDOT again on this issue.

Watson introduced discussion regarding the County-wide recycling program being considered by the Barry County Solid Waste Oversight Committee (BCSWOC). Mansfield explained that the BCSWOC had received one proposal from a consultant in response to the RFP recently issued by the BCSWOC soliciting the services of a qualified consultant. Mansfield stated that the proposal received was from Iris Waste Diversion Alternatives, Inc. and that this firm had extensive experience in the recycling field. Mansfield stated that the BCSWOC had recommended that the Barry County Commission enter into an agreement with Iris for provision of County-wide recycling coordinator/consultant services. Mansfield stated that sufficient funds were available in the County's Solid Waste Fund to pay for these services. Brown stated that Iris was a very qualified consulting firm, and strongly recommended that the Board of Commissioners approve the agreement.

Watson asked for comments related to work tasks to be completed by the JPA in 2017. No comment was forwarded.

Watson stated that there was no New Business to come before the JPA.

Watson asked for comment from the public. No comment was forwarded.

Watson asked for comments from the members of the JPA.

Brown stated that the JPA as an organization provided a benefit to the Community. Brown questioned if this benefit could be extended to units of government in the outlying areas of the County. Brown stated that interconnectivity between the units of government in the County was beneficial for all involved.

Watson asked for additional comments from the members of the JPA. No additional comments from members of the JPA were forwarded.

Motion by McManus, second by Redman to adjourn at 6:05 p.m.

Motion carried.

Submitted by:

Jeff Mansfield
Secretary

**Hastings Charter Township
Barry County
Rutland Charter Township
Carlton Township
City of Hastings
Joint Planning Alliance
Draft Meeting Minutes
August 21, 2017**

Members Present: Brown, Graham, McManus, Carpenter, Bleam, Haywood, Redman, Miner, Medendorp, Mansfield, and Watson.

Members Absent: Smith, (one Hastings Township position vacant).

Ex-Officio Members Present: Czarnecki.

Ex-Officio Members Absent: Alden, Jackson.

Watson called the meeting to order at 5:30 p.m.

Watson led the JPA members in the recitation of the Pledge of Allegiance.

Watson asked for comments regarding the minutes of the May 15, 2017 meeting of the JPA, the draft minutes of the May 17, 2017 meeting of the Joint Planning Commission, the draft minutes of the August 2, 2017 meeting of the Rutland Township Planning Commission, and the draft minutes of the June 5, 2017, July 3, 2017 and August 7, 2017 meetings of the City of Hastings Planning Commission.

Motion by McManus, second by Redman to approve the minutes of the May 15, 2017 meeting of the JPA, and to receive and place on file the draft minutes of the May 17, 2017 meeting of the Joint Planning Commission, the draft minutes of the August 2, 2017 meeting of the Rutland Township Planning Commission, and the draft minutes of the June 5, 2017, July 3, 2017 and August 7, 2017 meetings of the City of Hastings Planning Commission.

Motion carried.

Watson asked for any suggested additions to the agenda for tonight's meeting. No comments were forwarded.

Motion by Redman, second by Medendorp to approve the agenda for tonight's meeting as submitted.

Motion carried.

Watson asked for comments from the public. No comments were forwarded.

Watson asked for reports regarding activities in the units of government participating in the JPA.

McManus stated that there was little to report related to activities within the area of the JPA. McManus stated that Barry Township was considering changes to zoning regulations within the Township that may result in the need to revisit the County's Master Plan. McManus stated that the units of government participating on the JPA may receive a notice in the near future of the County's intent to revisit the Plan.

Watson asked Mansfield to report on the activities of the JPC. Mansfield stated that the JPC met in August, and discussed the status of the USEDA No 3, the Hasting Fiberglass Products facility currently under construction and the reimbursement agreement to allow HFP to recover a portion of its investment in the watermain extension to serve its new facility when additional customers connected to the main in the future. Graham noted that a number of the topics discussed at the JPC meeting were also on tonight's JPA agenda.

Watson stated that progress on the utility extensions to serve the new HFP facility had slowed recently as the contractors awaited the delivery of certain needed materials.

Watson introduced discussion regarding trail and sidewalk improvements along the M-37 / M-43 corridor. Mansfield stated that the City and Township would be seeking funding for the trail extension along the former rail grade to Walmart in the coming months. Mansfield stated that this would include both grants and private contributions. Mansfield reported that the City expected to have the MDEQ permit for the sidewalk extension along M-37 / M-43 in the near future. Mansfield stated that the MDEQ required the construction of a bridge to span the creek between the Holiday Inn Express and the Dollar Store. Mansfield stated that once the MDEQ permit had been obtained, the City would apply for a permit from MDOT for construction of the sidewalk within their ROW, and that once the MDOT permit was obtained, the City would finalize the SAD process to pay for the planned sidewalk. Watson reported that Dairy Queen had elected to build the sidewalk on their own once the City had obtained the necessary permits.

Watson introduced discussion regarding the efforts of the committee pursuing community-driven community development. Mansfield noted that Alden had provided a written report via e-mail. Cindy Vujea encouraged those present to submit the CEDS form on behalf of their respective communities detailing their infrastructure needs over the next 5 years. Vujea asked that these forms be submitted to BCEDA. Vujea reported that Barry Township was entering into the MEDC Redevelopment Ready Community program and was beginning with the self-assessment process which was step 1 of the overall process of becoming a Redevelopment Ready Community. Vujea stated that this process was expected to take approximately 3 years to complete, but that that was about the normal length of time.

Watson introduced discussion regarding the work of the M-37 Committee. McManus stated that the Committee had not met recently, and that they were waiting for Aldi to come back with a request to "re-initiate" the traffic study to demonstrate compliance with MDOT's warrants as required for the

installation of a traffic signal at Cook Road. McManus stated that it was his understanding that no additional inquiries had been submitted related to this signal.

Watson asked for suggestions for additional collaboration efforts. McManus stated that the Barry County Brownfield Redevelopment Authority Board had recently been reestablished. McManus stated that the County was now ready to process Brownfield projects if and when submitted.

Watson asked for comments related to work tasks to be completed by the JPA in 2017. No comment was forwarded.

Watson introduced discussion regarding the HFP reimbursement agreement and the request for an IFT as submitted by HFP. Watson stated that HFP's application for an IFT would be presented to the Rutland Township Board next month. Watson stated that the IFT would result in a 50% reduction in property taxes for 12 years. Watson explained that that IFT would transfer to the City in the future. Watson stated that the Rutland Township Board would then forward the IFT application on to Lansing for their review and approval.

Watson introduced Sarah Archer of Iris Waste Diversion Specialists. Archer explained that Iris had been retained by the Barry County Solid Waste Oversight Committee to act as the County's Recycling Coordinator. Archer briefly explained her company's role and the company's anticipated services. Archer introduced Sandra Porter of Iris. Archer stated that she would be contacting units of government throughout Barry County to discuss current and possible future recycling services. Archer stated that she would be available at the end of today's meeting to schedule times to get together with local officials.

Haywood questioned if the trend in recycling was toward single-stream or pre-sorted recycling programs. Archer stated that single-stream recycling was easier for the user, but resulted in recycled material that had to be sorted and was frequently contaminated with trash or non-recyclable materials. Archer explained that the overall demand for recycled products was decreasing due to reduction in flows of such material to China and other markets. Archer explained that the trend was toward a higher quality recycling material stream, increasing the demand and related price for pre-sorted materials. Archer stated that it was likely that the trend in demand toward higher quality, non-contaminated recyclable material would continue.

Redman questioned where the nearest recyclable material sorting facility was located. Archer stated that it was located in Kent County. Archer stated that the cost for processing of recyclable materials was increasing. Archer stated that material transportation costs were often a major factor. Archer stated that contaminated materials were an issue for all recycling programs.

Watson introduced discussion regarding possible sanitary sewer service for Algonquin Lake. Watson explained that representatives from the City and the Township engineer had recently met with Algonquin Lake property owners interested in exploring possible sewer service. Watson explained that the property owner group was currently exploring engineering and cost considerations for sanitary

service. Watson explained that various groups had explored providing sewer service to the Lake off and on for many years.

Watson introduced discussion regarding the City's compostable materials drop-off and processing site. Mansfield explained that this site was receiving very large volumes of materials from commercial vendors and from properties outside of the City. Mansfield stated that the site was licensed through the MDEQ, and was not able to process the volume and type of materials being received as required under the City's MDEQ permit. Mansfield stated that the processing of compostable materials was very labor and equipment intensive, and very expensive. Mansfield stated that the City had limited the hours the site was available for use to curb abuse. Mansfield asked if the Township's would be interested in jointly operating a material compost site. Watson stated that Rutland Township would be interested in exploring this possibility.

Watson asked for comment from the public.

Mayor Dave Tossava questioned if communities had to be certified Redevelopment Ready Communities to participate in the CEDS program through BCEDA. Vujea stated that they did not.

Watson asked for additional comment from the public. No comment was forwarded.

Watson asked for comments from the members of the JPA.

Redman stated that he was working with members of the City staff to pursue construction of an ice skating rink in the community. Redman stated that this rink would include a refrigeration system, and would have an alternate use during the summer months.

Graham reminded those present that Summerfest would be held this weekend.

Brown stated that Pierce Cedar Creek Institute and Baltimore Township were considering a recycling container. Brown stated that energy from the solar system on Hastings Township's recycling facility was now being diverted to Consumers Energy. Brown stated that community parks were a valuable asset.

Carpenter stated that there may be fracking operations in Carlton Township. Carpenter stated that there was not much the Township or County could do to regulate such operations. Carpenter stated that the Township was considering a moratorium to delay such operations for up to a year to allow the Township more time to consider such operations. Carpenter stated that the Township did have a noise ordinance in place.

Brown stated that he was glad that the Barry County Solid Waste Oversight Committee had retained Iris to assist with recycling activities.

Watson asked for additional comments from the members of the JPA. No additional comments from members of the JPA were forwarded.

Motion by Redman, second by McManus to adjourn at 6:18 p.m.

Motion carried.

Submitted by:

Jeff Mansfield
Secretary

**Hastings Charter Township
Barry County
Rutland Charter Township
Carlton Township
City of Hastings
Joint Planning Alliance
Draft Meeting Minutes
October 16, 2017**

Members Present: Brown, Graham, McManus, Haywood, Redman, Miner, Medendorp, Mansfield, and Watson.

Members Absent: Smith, Carpenter, Blead (one Hastings Township position vacant).

Ex-Officio Members Present: Czarnecki, Jackson, Alden.

Ex-Officio Members Absent: None.

Watson called the meeting to order at 5:30 p.m.

Watson led the JPA members in the recitation of the Pledge of Allegiance.

Watson asked for comments regarding the minutes of the August 21, 2017 meeting of the JPA, the draft minutes of the August 16, 2017 meeting of the Joint Planning Commission, the draft agenda for the September 13, 2017 meeting of the Rutland Township Planning Commission, and the draft minutes of the September 5, 2017 and October 2, 2017 meetings of the City of Hastings Planning Commission.

Motion by McManus, second by Medendorp to approve the minutes of the August 21, 2017 meeting of the JPA, and to receive and place on file the draft minutes of the August 16, 2017 meeting of the Joint Planning Commission, the draft agenda for the September 13, 2017 meeting of the Rutland Township Planning Commission, and the draft minutes of the September 5, 2017 and October 2, 2017 meetings of the City of Hastings Planning Commission.

Motion carried.

Watson asked for any suggested additions to the agenda for tonight's meeting. No comments were forwarded.

Motion by Redman, second by Watson to approve the agenda for tonight's meeting as submitted.

Motion carried.

Watson asked for comments from the public. No comments were forwarded.

Watson asked for reports regarding activities in the units of government participating in the JPA.

Watson stated that Rutland Township was considering an ordinance to regulate dangerous buildings. Watson stated that there was some opposition to the creation of such an ordinance. Watson and Haywood explained the intent of such an ordinance, and a current situation where the ordinance would be helpful in providing a solution to a problem.

McManus stated that the County would be considering a number of requests under PA 116. McManus stated that there was not much to report related to activities within the JPA jurisdictions.

Mansfield reported that the City's Planning Commission had recently approved a site plan for a Dollar General Store to be located on South Hanover. Mansfield stated that the City continued to work on updates to various zoning regulations, and to consider an update to the City's Master Plan.

Haywood stated that Rutland Township's Planning Commission was considering an amendment to their Zoning Ordinance to allow utility level solar panel arrays. Haywood stated that there was interest in developing such arrays at several sites in the northwestern portion of the Township.

Watson asked Mansfield to report on the activities of the JPC. Mansfield stated that the JPC had not met in September, but planned to meet in October. Mansfield stated that the JPC would be considering the status of USEDA No. 3 and the utility extensions to serve the new Hastings Fiberglass Facility. Mansfield stated that these issues were also on the agenda for tonight's meeting of the JPA.

Watson stated that the utility connections for the Hastings Fiberglass Products facility were delayed while the fire hydrants were replaced to meet City specifications. Mansfield stated that it was his understanding that HFP would be connecting to the water main in the very near future. Mansfield stated that HFP had paid all related fees to the City to allow such connection. Mansfield stated that such connection would trigger withdrawal of USEDA No. 3 from escrow leading to conditional transfer of the HFP site at the end of the calendar year.

Watson introduced discussion regarding trail and sidewalk improvements along the M-37 / M-43 corridor. Mansfield stated that he did not have a current report on this project, but could ask Hays to provide a report in the near future. Watson stated that he had been working with Hays on the engineering for this project, and that prices were higher than he had originally expected.

Watson introduced discussion regarding the efforts of the committee pursuing community-driven community development. Alden distributed a written report providing information regarding a number of projects and activities being conducted in whole or in part by the Barry County Economic Development Alliance. Alden explained these projects and activities.

Watson stated that a group of Algonquin Lake residents continued to explore the possibility of installing a sanitary sewer system to serve the Lake area. Watson stated that he had hoped to discuss several questions regarding such service with Carpenter at tonight's meeting. Brown recognized and applauded Carpenter's planning for a similar sewer system around Leach and Middle Lakes several years back. Watson stated that he had extended an offer to the concerned Lake residents to have the Township and JPA assist them as they explored the possibility of a sewer system.

Watson introduced discussion regarding the work of the M-37 Committee. McManus stated that there was no report at tonight's meeting.

Watson asked for suggestions for additional collaboration efforts. Brown stated that Hastings Township was planning to purchase a copier / scanner through a vendor that had recently supplied copiers to Barry County. Brown stated that the vendor had offered to allow the Township to purchase the copier at the same price that they had charged the County.

Watson asked for comments related to work tasks to be completed by the JPA in 2017. No comment was forwarded.

Watson stated that there was no New Business to come before the JPA.

Watson asked for additional comment from the public. No comment was forwarded.

Watson asked for comments from the members of the JPA.

Redman stated that he was working on a project to have an ice rink installed, possibly in Tyden Park. Redman stated that the rink would cost approximately \$700,000, and that he was currently exploring options for funding of the rink. Redman noted several potential sources of funding. Redman stated that the rink would likely be constructed in 2019/2020.

Brown stated that energy from the solar system on Hastings Township's recycling facility was now being diverted to Consumers Energy. Brown stated that the proceeds from sale of energy exceeded the returns on several Township investments. Brown stated that he applauded the City's recent ordinance amendments to allow smaller housing units in the downtown. Brown stated that the City should consider other zoning changes to allow denser residential development. Brown acknowledged and praised a recycling effort in Ionia County.

Watson asked for additional comments from the members of the JPA. No additional comments from members of the JPA were forwarded.

Motion by Redman, second by McManus to adjourn at 6:28 p.m.

Motion carried.

Submitted by:

Jeff Mansfield
Secretary

**Hastings Charter Township
Barry County
Rutland Charter Township
Carlton Township
City of Hastings
Joint Planning Alliance
Draft Meeting Minutes
December 18, 2017**

Members Present: Brown, Carpenter, Redman, Miner, Medendorp, Mansfield, and Watson.

Members Absent: Smith, Graham, McManus, Haywood, Blean (one Hastings Township position vacant).

Ex-Officio Members Present: Czarnecki, (King).

Ex-Officio Members Absent: Alden, Jackson.

Watson called the meeting to order at 5:30 p.m.

Watson led the JPA members in the recitation of the Pledge of Allegiance.

Watson asked for comments regarding the minutes of the October 16, 2017 meeting of the JPA, the draft minutes of the October 18, 2017 meeting of the Joint Planning Commission, the draft agenda for the November 1, 2017 meeting of the Rutland Township Planning Commission, and the draft minutes of the November 6, 2017 and December 4, 2017 meetings of the City of Hastings Planning Commission.

Motion by Redman, second by Miner to approve the minutes of the October 16, 2017 meeting of the JPA, and to receive and place on file the draft minutes of the October 18, 2017 meeting of the Joint Planning Commission, the draft agenda for the November 1, 2017 meeting of the Rutland Township Planning Commission, and the draft minutes of the November 6, 2017 and December 4, 2017 meetings of the City of Hastings Planning Commission.

Motion carried.

Watson asked for any suggested additions to the agenda for tonight's meeting. No comments were forwarded.

Motion by Miner, second by Redman to approve the agenda for tonight's meeting as submitted.

Motion carried.

Watson asked for comments from the public. No comments were forwarded (no one from the public present).

Watson asked for reports regarding activities in the units of government participating in the JPA.

Brown stated that energy from the solar system on Hastings Township's recycling facility was now being diverted to Consumers Energy. Brown stated that the proceeds from sale of energy exceeded the returns on several Township investments.

Redman stated that he and others continued to pursue the construction of an ice rink in the City.

Watson stated that water service was now being provided to the new Hastings Fiberglass Facility. Watson stated that the water main extension along West Green Street had been transferred to the City. Watson stated that the mandrel test on the sanitary sewer main extension would be completed in the near future. Watson stated that MEI had recently installed cable to serve the residential subdivision south of the Rutland Township Hall, and would soon be extending infrastructure to serve the Jones subdivision.

Mansfield reported that the City of Hastings Planning Commission had recently forwarded draft ordinance amendments related to parking of vehicles and temporary storage units to the City Council for consideration. Mansfield stated that the Planning Commission would soon begin work on a Master Plan update. Mansfield stated that it appeared the update would focus on facilitating residential development and industrial development, protection and enhancement of the downtown, and regional land use planning.

Watson reported that former Rutland Township Supervisor and current Zoning Administrator Jim Carr would be retiring effective January 1, 2018. Those present wished Jim the best.

Watson stated that the JPA had previously discussed USEDA No. 3 and the infrastructure to serve HFP.

Watson asked for comment regarding the extension of the Riverwalk Trail and construction of sidewalks along M-37 / M-43. Mansfield reported that Rutland Township and the City of Hastings had hired Prein and Newhof to prepare preliminary designs for the trail extension project, and to assist in identifying sources of funding for the work. Watson stated that several businesses along the trail were interested in funding the project. Mansfield reported that Hays had recently secured bids for the sidewalk project along M-37 / M-43 including the bridge between the Holiday Inn and the Dollar Store. Mansfield stated that Hays was currently checking references for the low bidder. Mansfield stated that Hays had informed him that he

would be preparing a draft cost allocation roll in the near future, and proceed on with the next steps in the Special Assessment District process.

Watson stated that there were no reports from Alden or McManus this month.

Watson asked for comments related to potential additional collaboration efforts. No reports were forwarded. Redman suggested that this topic remain on the agenda to encourage members to consider such opportunities.

Watson asked for comments related to work tasks to be completed by the JPA in 2017. No comment was forwarded. Watson asked that the list of work tasks be retitled for 2018.

Watson asked for comments related to the schedule of meetings for the JPA in 2018. Consensus of the JPA was to continue to hold meetings on the third Monday of the month at 5:30 p.m. at the Rutland Charter Township Hall, but to go to every other month beginning in January of 2018 (i.e. January, March, May, July, September, November).

Watson asked that election of officers for the JPA be held in January of 2018.

Watson stated that there was no New Business to come before the JPA.

Watson asked for additional comment from the public. No comment was forwarded.

Watson asked for additional comments from the members of the JPA. No additional comments from members of the JPA were forwarded.

Motion by Redman, second by Carpenter to adjourn at 6:32 p.m.

Motion carried.

Submitted by:

Jeff Mansfield
Secretary