

**Hastings Charter Township
Barry County
Rutland Charter Township
Carlton Township
City of Hastings
Joint Planning Alliance**

**Draft Meeting Minutes
February 21, 2011**

Members Present: Miner, Lenz, Carpenter, McManus, Warren, Haywood, Jasperse, Mansfield, Redman, Brown, Carr.

Members Absent: Wiswell, Medendorp.

Ex-Officio Members Present: None.

Ex-Officio Members Absent: Geiger, Byrnes.

Others Present: JPA Working Group Member Bill Hanshaw.

The meeting was called to order at 7:00 p.m. by Chairman Carr.

Chairman Carr led the JPA members in the recitation of the Pledge of Allegiance.

Motion by Redman, second by Brown to approve the minutes of the January 21, 2011 meeting of the Joint Planning Alliance as submitted, and to receive and place on file the agendas for the January 9, 2011 and February 16, 2011 meetings of the Rutland Township Planning Commission, the minutes of the December 15, 2010 and January 19, 2011 meetings of the Rutland Township Planning Commission, the minutes of the January 12, 2011 meeting of the USEPA Brownfield Subcommittee, and the minutes of the February 7, 2011 meeting of the Hastings Planning Commission.

Motion carried.

Motion by Jasperse, second by Warren to approve the agenda for tonight's meeting as submitted.

Motion carried.

Carr asked those present to report on activities in their respective jurisdictions.

Mansfield stated that the Hastings Planning Commission had recently approved a site plan for a new bank facility for Commercial Bank on West State Street in Hastings. Mansfield stated that the Planning Commission had also approved a site plan for a temporary banking facility for Commercial Bank to be located in the parking lot of the former Felpausch Food Store.

McManus stated that the County Commission would soon be considering an ordinance to allow the County to receive donations of open space to be used in conjunction with farmland preservation efforts. McManus stated that the Commission had several concerns with the proposed ordinance. McManus stated that there were several other issues being reviewed by the County Planning Commission at this time, but nothing located in the JPA's joint planning area.

Carpenter reported that work on the Carlton Township STEP sewer system had been temporarily suspended due to the weather. Carpenter stated that the installed portions of the system were working well.

Haywood reported that Mike Moyle, developer for the proposed hotel project in Rutland Township had submitted a preliminary site plan to the Rutland Township Planning Commission and had received tentative approval of the site plan. Haywood stated that the Rutland Township Planning Commission was generally supportive of the proposed urban services agreement. Warren stated that there were several concerns related to planning and zoning for the proposed area to be served under the urban services agreement that would need to be addressed when the actual agreements for the provision of urban services were developed.

Carr stated that there was nothing new to report regarding agenda items 7.b. and 7.c.

Carr asked for reports from those present regarding the status of the adoption of the resolutions of support for the urban services agreement.

McManus stated that he expected the County Commission to consider the resolution at the Committee of the Whole level on March 1, 2011, and at the Commission level on March 8, 2011.

Geiger arrived at 6:14 p.m.

Mansfield stated that the City Council had adopted the resolution, with a unanimous vote in favor of the resolution.

Carr reported that Rutland Township had approved the resolution with a 5-2 vote in support of the resolution. Carr stated that Rutland Township would be presenting the urban services agreement concept to the public at an open house on March 24th at 7:00 p.m. at the Rutland Township Hall. Carr stated that this would be an informational session designed to inform the public and gather the public's input and comments.

Carpenter stated that Carlton Township had voted unanimously to adopt the resolution of support for the urban services agreement.

Brown stated that Hastings Township would consider the resolution of support at their next Board meeting.

Brown stated that the JPA Education Committee had nothing to report.

Redman stated that the website was up and fully operational and current.

Mansfield distributed a status report prepared by SME regarding the USEPA Brownfield Site Assessment Grant. Mansfield reported that approximately \$75,500 remained available (not expended or committed) under the grant. Mansfield stated that the current grant term expired September 30, 2012. Carr to contact Byrnes to determine the status of the letters soliciting applications for funding under the Brownfield Grant.

Carr asked for comments regarding the list of Work Tasks to be accomplished by the JPA in 2011. Carr stated that task 8 should be removed from the list, and the pledge will be recited at each meeting in the future.

Carr introduced consideration of election of officers for the JPA. Motion by Jasperse, second by Redman to nominate the current slate of officers for re-election to their current offices (Carr, Chair; Brown, Vice-chair; Mansfield, Secretary).

In favor: Miner, Lenz, Carpenter, McManus, Warren, Haywood, Jasperse,
Mansfield, Redman, Brown, Geiger, Carr.

Opposed: None

Motion carried.

Motion by McManus, second by Redman to close nominations and re-elect the current slate of officers for re-election to their current offices (Carr, Chair; Brown, Vice-chair; Mansfield, Secretary).

In favor: Miner, Lenz, Carpenter, McManus, Warren, Haywood, Jasperse,
Mansfield, Redman, Brown, Geiger, Carr.

Opposed: None

Motion carried.

Carr stated that item 7 should be removed from the list of work tasks.

Carr questioned the JPA intentions related to the Energy Portfolio Evaluation. Mansfield stated that the JPA, BCH and PCCI appeared somewhat hesitant to proceed with the energy evaluation project. Mansfield stated that the City would consider funding for this work within the City in the upcoming budget. Mansfield stated that he believed that there was sufficient potential savings to be gained through implementation projects to offset the initial investment in the analysis.

Carr stated that there was nothing new to report regarding agenda item 8.a.

The JPA considered a number of ways to retain Redman as a member of the JPA following his relocation to the City. Motion by Jasperse, second by Miner to table consideration of agenda item 8.b. until the March meeting of the JPA.

In favor: Miner, Lenz, Carpenter, McManus, Warren, Haywood, Jasperse,
Mansfield, Redman, Brown, Geiger, Carr.

Opposed: None

Motion carried.

Carr asked for comment from the public. No public comments were forwarded.

Carr asked for additional comments from the members of the JPA. No additional comments from the members of the JPA were forwarded.

Motion by McManus, second by Mansfield to adjourn at 6:46 p.m.

Motion carried.

Submitted by:

Jeff Mansfield
Secretary