

**RUTLAND CHARTER TOWNSHIP / CITY OF HASTINGS**  
**JOINT PLANNING COMMISSION**  
**DRAFT December 16, 2020 Meeting Minutes**

Members present: Hatfield, Wiswell, Graham, Haight, Hawthorne, and Jarvis.

Members absent: None.

Others present: Raymond and Czarnecki.

The meeting was called to order at 5:30 p.m. by Chairperson Hatfield.

Hatfield led those present in reciting the Pledge of Allegiance.

Hatfield introduced discussion regarding the agenda for tonight's meeting. No comments were forwarded.

Motion by Jarvis, second by Wiswell to approve the agenda for tonight's meeting as amended.

In favor: Hatfield, Graham, Hawthorne, Haight, Wiswell, and Jarvis

Opposed: None

Absent: None

Hatfield asked for comments or questions related to the minutes for the February 19, 2020 meeting of the Joint Planning Commission.

Motion by Graham, second by Jarvis to approve the minutes of the February 19, 2020 meeting of the Joint Planning Commission.

In favor: Hatfield, Graham, Hawthorne, Haight, Wiswell, and Jarvis

Opposed: None

Absent: None

Motion carried.

Hatfield asked Raymond to present a report as the Zoning Administrator for the JPC. Raymond asked the JPC if they would allow him to continue to take no action for signs that are not permitted during the pandemic. Raymond stated that still has not seen a site plan for an addition from Patten Monuments. Rutland Charter Township is updating Master Plan.

Hatfield asked for a status report regarding the non-motorized trail for master plan area west of Industrial Park Drive/Cook Rd. Czarnecki stated nothing new.

Hatfield asked for a report regarding sidewalk improvements and potential SAD along West State Street. Czarnecki stated the project was put on hold and rebid over the winter for spring construction.

Hatfield asked for a report on the City's Master Plan update. Czarnecki stated that the final draft should be to the City Planning Commission at their first meeting in 2021.

Hatfield introduced discussion regarding possible options to address the coming expiration of the 1992 agreement between the City and Rutland Township for the provision of sanitary sewer service to certain properties. Czarnecki stated nothing new.

Hatfield noted that the updated pages for the JPC Zoning Ordinances are included in the packet.

Hatfield introduced consideration of the meeting schedule for the 2021 meetings of the JPC.

Motion by Jarvis, second by Haight to approve the 2021 meeting dates for the JPC.

In favor: Hatfield, Graham, Hawthorne, Haight, Wiswell, and Jarvis

Opposed: None

Absent: None

Motion carried.

Hatfield introduced discussion on the election of officers for 2021.

Motion by Jarvis, second by Wiswell to elect Hatfield – Chair; Graham - Vice-Chair; and Hawthorne – Secretary.

In favor: Hatfield, Graham, Hawthorne, Haight, Wiswell, and Jarvis

Opposed: None

Absent: None

Motion carried.

Hatfield asked for public comment. No comment was forwarded.

Hatfield asked for Commissioner's comment. No comment was forwarded.

Motion by Jarvis, second by Wiswell to adjourn the meeting at 5:42 p.m.

In favor: Hatfield, Graham, Wiswell, Hawthorne, Haight, and Jarvis

Opposed: None

Absent: None

Motion carried.

Submitted by:

Jerry Czarnecki

Administrative Secretary